



Fire Inspectors Association of Nova Scotia

PO Box 8566 / Halifax, Nova Scotia / B3K 5M3

Policy on conference venues

1.0 POLICY STATEMENT

The Fire Inspectors Association of Nova Scotia (FIANS) is committed to ensuring that they uphold the highest standard of practice not only in their career duties but in their volunteer responsibilities. As such, the Association recognizes that any venue that they use for their activities should be properly inspected.

2.0 PURPOSE OF THE POLICY

- 2.1 To ensure that the highest standard of practice is applied to the activities of the Association; and,
- 2.2 To ensure that the Association conducts itself with the same integrity as its individual members.

3.0 PROCEDURE

- 3.1 The name(s) of any venue that is being considered by the Association for any activity (examples of which are training sessions or conferences) will be vetted through the local representative.
- 3.2 The local representative will check to see if the venue has been inspected within the last three years in accordance with the Fire Safety Act Regulations.
- 3.3 If the inspection is current within the last three years and is acceptable to the authority having jurisdiction, then a contract can be pursued with said venue.
- 3.4 If the facility hasn't been inspected, the local representative will make arrangements to have the facility inspected. If the inspection is successful, the venue will be pursued as a possible supplier. If the inspection is not successful, the venue will not be considered.
- 3.5 The local representative will compile the information with regard to the status of each venue sent to him/her and will get back to the Administrative Assistant with that information within three months of the conference date.

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“Dedicated to saving lives and property through the prevention of fires”