



Fire Inspectors Association of Nova Scotia

PO Box 8566 / Halifax, Nova Scotia / B3K 5M3

Member retirement recognition policy

1.0 POLICY STATEMENT

The Fire Inspectors Association of Nova Scotia (FIANS) recognizes that, as a not for profit organization, volunteers are the most important resource to ensure that its work progresses. As such, FIANS is committed to recognizing extraordinary and/or significant volunteer members of the association.

2.0 PURPOSE OF THE POLICY

- 2.1 To establish the criteria for recognition of extraordinary and/or significant volunteer activity;
- 2.2 To clearly define the procedure required to ensure such recognition is done in a fair and equitable manner.

3.0 CRITERIA FOR NOMINATION

- 3.1 The candidate for nomination must be a member retired from the association and must have demonstrated leadership within the scope of the association;
- 3.2 The nominator must be a member in good standing of the association;
- 3.3 Members at large of the association can be recognized after having been a member of FIANS for at least 10 years; and
- 3.4 Board and/or Executive members can be recognized after having served at least 4 years on the board and/or as an officer.

4.0 PROCEDURE

- 4.1 An application form must be submitted for each nomination. Each form must identify the nominee, the nominator, the reason for the nomination and the years of service of the nominee.
- 4.2 The nominations will be reviewed on a case by case by the Board. Multiple nominations can be considered and awarded at any given time. The Board may contact the candidate for more information if it feels that it is required.

- 4.3 The recognition award will be presented annually at the President's Dinner (fall conference). If the nominee is not present at the dinner, the award will be forwarded to him/her through the local representative. FIANS will cover in province travel expenses for any award recipient who wishes to attend the President's Dinner. FIANS will also host them at the event.
- 4.4 Recognition for members at large may include a letter, certificate and/or plaque.
- 4.5 Recognition for board and/or executive members may include a letter, certificate, plaque and/or personalized gift. The gift should not exceed \$400 in value.

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